



Erin Metcalf
Chief Probation Officer

Plumas County Probation Department
270 County Hospital Road, Ste. 128
Quincy, CA 95971

May 15, 2018

Michelle Ochoa Castañeda
Senior Paralegal
ACLU of Southern California
Orange County Office

Re: Public Records Act Request

Ms. Ochoa Castañeda,

This letter is in response to the Public Records Act Request received by the Plumas County Probation Department via electronic mail on May 10, 2018. This request included three items. Please see responses to all items below.

Item 1, Policies and Procedures

You requested copies of any and all policies and procedures used/in effect between January 1, 2015 and March 31, 2018 (inclusive) in each facility operated by PCPD. You went on to list specific policies (items i-xv).

The Plumas County Probation Department does not operate a facility, therefore no information is provided.

Item 2, Training Materials

You requested copies of any and all training materials used/in effect between January 1, 2015 and March 31, 2018 (inclusive) in each facility operated by PCPD. You went on to list specific training materials (items i-ix).

The Plumas County Probation Department does not operate a facility, therefore no information is provided.

Item 3, Data

You requested any and all data on the use of chemical agents between January 1, 2015 and March 31, 2018 (inclusive) in each facility operated by PCPD and included specific requests of documents listed at items i-xvi.

The Plumas County Probation Department does not operate a facility, therefore no information is provided.

Sincerely,

A handwritten signature in blue ink, appearing to read "Erin Metcalf", is written over the word "Sincerely,".

Erin Metcalf
Chief Probation Officer
(530) 283-6280